

# OLDHAM COUNCIL



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26/09/2024

Head teacher  
Mr M Roberts

Dear Parent/carer,

## AUTUMN TERM NEWSLETTER ONE, 2024

### Hello and welcome.

I take this opportunity to formally welcome all children, old and new, to Limehurst for the new school year 2024/25. Undoubtedly the forthcoming year will demand hard work and dedication, and we hope to have some fun and memorable experiences along the way!

I also wish to reiterate our gratitude for the fantastic support received last year from the families that we serve. We are really pleased to report that the return to school this term has been smooth and successful. Below are some of our key messages and information that will support this term's arrangements.

### Parents' Evening.

A parents' consultation event has been scheduled for Thursday 14th November, for pupils in Reception through to Year 6. It is our intention to hold this event at school, in person and face-to-face.

We will circulate further information (how to book etc.) closer to the day but please save the date.

### Query or concern re-your child's education at Limehurst.

If you have a query or concern, please do not hesitate to contact the school at the earliest possible opportunity. Most queries/concerns can be resolved quickly once all the relevant information has been gathered.

**If you do have a query or concern about the education that we provide, please discuss the matter with your child's class teacher in the first instance.** All teachers work hard to ensure each child is happy at school, and are making timely progress; as such, teachers naturally want to know if there is a concern so that action can be taken before it affects a child's educational progress.

Teaching staff are available before and after school for parents to raise any queries or concerns **but please note, from 8.35am onward, teachers will be in their classroom and UNAVAILABLE.** Please attend school before this time to raise a query/concern. **For a more formal discussion, please contact the school office to arrange a specific appointment** (either in person or via telephone call back).



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In addition, please remember that for each part of school we have a Unit Leader who may also be able to help:

**Mrs. Roberts (Assistant Head teacher)**  
**Miss. Simpson (KS1 Unit Lead)**  
**Mrs. Wright (Assistant Head teacher)**  
**Mrs. Atherton (UKS2 Unit Lead)**

**Nursery and Reception**  
**Infants (classes 4, 5 and 6)**  
**Lower Juniors (classes 7, 8 and 9)**  
**Upper Juniors (classes 10, 11 and 12)**

### Senior Leadership

**Mr. Wilson (Associate Head teacher & Deputy Safeguarding Lead) and Mrs. Taylor (SENCo & Designated Safeguarding Lead)** will be stationed at the junior entry door from 8.40am to 9am if you need to discuss general pastoral care. In addition, a **senior member of staff** will be available at the main school doors from 9.05am until 9.25am for any other enquiry.

Mrs. Taylor oversees provision for Special Educational Needs. If you feel your child requires individual specific support, please arrange a **formal appointment**.

**For a formal discussion please contact the school office to arrange a specific appointment** (either in person or via telephone). **Naturally, if you feel a query or concern has not been resolved, please make an appointment (via the school office) to speak with me.**

### Safeguarding update

At Limehurst we want to make sure that all the children in our care are kept safe and feel secure. This letter provides parents/carers with an update on school procedures. Please let us know if you think we may be able improve our provision in any way. A summary of the school's Safeguarding Policy including Child Protection can be found on the school website.

### The people who have responsibility for Safeguarding & Child Protection are:

**Designated Safeguarding Lead (DSL); Mrs L. Taylor (SENCo).**  
**Deputy Safeguarding Lead; Mr I Wilson (Associate Head teacher).**

**Governors with responsibility for Safeguarding; Mr G Shuttleworth (Local Authority Governor and Vice Chair of Governors) and Mrs S Longley (Co-opted Governor).**

**Please note: When in school we have a duty of care towards your child and in certain situations it may be necessary to contact Social Care Services if we believe it necessary and appropriate.**

### Medical Information

We remind parents and carers that school is only permitted to administer prescribed medicines. The full policy for medicines in school is laid out in the School Medical Policy but please note:

**'Only named medicines clearly marked with the child's name and class will be accepted into school and only if it is necessary for a child to take four doses daily. Medicines will be kept safe in the school office. All medicine must be in the original package and have the strength and dosage required.'**

Once at school, if a child is physically sick, we will phone home to arrange for the child to be collected. If your child complains of being 'poorly' or is injured during the school day, we may phone home to explain the circumstances and then ask a parent/carer to make the decision whether to collect their child early or leave their child at school. **Our assessments are made by qualified first aiders who judge symptoms, injuries and most importantly, if a child is distressed.**



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## Pupils with asthma- reminder.

**Immediate access to reliever medicines is essential.** Parents/carers need to ensure that the school is provided with a reliever inhaler if their child suffers with asthma. All inhalers must be labelled with the child's name by the parent/carer. 'Older' pupils with asthma are encouraged to 'look after' their reliever inhaler as soon as the parent/carer, doctor or asthma nurse and class teacher agree they are mature enough to do so. Reliever inhalers for 'younger' children will be retained safely in the pupil's classroom.

## School Attendance reminder.

### Leave of absence including holidays in term time.

Pupil attendance is mandatory. School has been instructed to 'follow up' on any and every pupil absence. The Local Authority (in liaison with school) will once again be issuing warning notices and fixed penalty fines where applicable, as directed by the Department for Education.

Please see the bespoke *School Attendance* newsletter autumn one 2024 (attached)

## General reminders.

### School opening/ start times.

The gate to the rear school yard will be open at **8.10am** each day. The school office is open at **8.15am** each day.

**Breakfast club:** Breakfast club is open at 8.20am with last entry at 8.40am.

### Start-of-school day.

School will start at the times illustrated below. School entry points remain unchanged from September. In addition, parents with multiple children (excluding nursery) will be asked to 'drop off' the youngest child FIRST, followed by next youngest and so on. These details have been circulated previously. Pupils in the nursery will now be the last cohort admitted to school.

Year Group	Start time	Finish time
Nursery	8.55am (last entry, 9.00am)	3.10pm
Reception	8.45am (last entry, 8.55am)	3.15pm

Year Group	Start time	Finish time
Year 1	8.45am (last entry, 9.05am)	3.15pm
Year 2	8.45am (last entry, 9.05am)	3.15pm

If you have a child in Reception and Key Stage 1 (Year 1 or Year 2), please collect your KS1 child from the school hall first and then go to the Reception exit point afterwards. Key Stage 1 children who are not collected on time (from the hall) will be escorted to the main school entry door (by the school office) by 3.20pm.

Year Group	Start time	Finish time
Year 3	8.50am (last entry, 9.05am)	3.20pm
Year 4	8.50am (last entry, 9.05am)	3.20pm
Year 5	8.50am (last entry, 9.05am)	3.20pm
Year 6	8.50am (last entry, 9.05am)	3.20pm

**PLEASE BE ON TIME.** Good punctuality is essential to your child's early Reading/ Phonics progress at school. This is how we start our school day.



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**Afterschool club (wrap around care, Monday- Thursday): Finish time at 5.15pm.**

Please note, there has been no price increase this September.

### **School Gateway**

If you have not yet downloaded the 'School Gateway' communication app, we would advise you to download as soon as possible. You can download the app by searching 'School Gateway' in your smartphones App Store.

Please note that the school telephone number is 0161 770 7220.

### **End of the first half term (autumn term one)- Friday 25th October 2024**

This will be the last day of autumn term one. School will close on this day at the times stated above.

### **Beginning of the second half term (autumn term two)- Monday 4th November 2024**

School will open for the second autumn half term on this day. Again, at the start times previously illustrated.

### **End of the second half term (autumn term two) – Thursday 19th December 2024**

This is the last *pupil day* of the autumn term. School will close on this day at the *usual* times stated previously.

**INSET day REMINDER:** As detailed in our holiday pattern circulated at the end of the summer term and again now, school will be closed to PUPILS on Friday 19th December 2024 to facilitate in service staff training (INSET).

### **The new spring term begins on: Tuesday 7th January 2025**

School will open for the spring term on this day. Again, at the start times previously illustrated.

Thank you for your ongoing co-operation.

Let's work together.

Yours sincerely,

***M Roberts***

Mark Roberts  
Head teacher



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